PURPOSE

This policy establishes the parameters in which charitable donations and volunteer activities may occur at Willow Grove Park for the health, safety, welfare, and benefit of all park visitors. Donations may be made through volunteer labor, amenities, landscaping, memorial items, or cash contributions.

VOLUNTEER ACTIVITIES

The Port appreciates community involvement in maintaining the Park and motorized watercraft areas. Prior to commencement of any community organized volunteer activity at the park, the sponsor of the community volunteer activity should contact the Port at least sixty (60) days in advance of community event so that the Port can review and approve of the activity. Depending on the activity, the Port reserves the right to request that the community sponsor for the activity submit an abbreviated Event Application.

AMENITIES

Items such as play equipment, picnic structures, benches, etc. may be donated to the park for use by the public with the approval of the Port. Please contact the Port to find out the type and specification for of items that may be needed. All donated amenities must meet current safety and/or building standards. If a donated amenity requires on-site construction and/or installation, such construction and/or installation may be overseen or completed by Port labor.

LANDSCAPING

Plant materials that meet the Port's specification may be donated once approved by the Port. The Port reserves the right to decline donations not suitable for use at the Park. Donated plants must be of native species typically found in Cowlitz County, and selected from a list maintained by the Port. The landscaping and installation of certain plants may require use of Port labor.

CASH DONATIONS

Cash donations will be placed in a designated park fund for specific uses based on donors' interests. Please contact the Port to specify your intended amenity to receive funds, such as general park improvements, boat launch facilities, play equipment, landscape improvements, picnic facilities, etc.

MEMORIAL/SPONSORSHIP

Items such as plaques, statues, etc. may be donated and installed. Items must be approved by the Port and must not detract from the aesthetics of the park. Installation of donated amenities will be overseen or completed by Port labor.

NOTE

In accepting donations, the Port does not assume the responsibility to replace lost or damaged donated items. The Port reserves the right to repair, replace or remove donated items at its discretion.

REFERENCES

Port of Longview approved Native Plant List
Port of Longview approved Amenities List
Port of Longview approved Memorial Item List.