



SECURITY POLICY

ADOPTED 3/28/2016

REVISED 07/25/2018

POLICY # WG-2016-2

PURPOSE

This policy establishes the security provisions for the Willow Grove Park facility for the health, safety, welfare, and benefit of park visitors.

In order to provide a safe environment for members of the general public as well as Port employees at Willow Grove Park ("Park"), and to prevent damage to Port assets and facilities, all individuals on Park property shall adhere to the Park rules, policies, and to state law and county regulations. The Cowlitz County Sheriff's Department, which is responsible for enforcing state law and county codes, will provide routine uniformed armed patrols of the Park, and respond to calls for policing services. To advance the Port's Park security policy, the Port shall provide the following:

A Park Superintendent to observe and report any suspicious, unsafe or life threatening conditions to Port management, local law enforcement, or emergency services as appropriate.

A Park Host to observe and report to the Park Superintendent, local law enforcement, or to other emergency services, any suspicious, unsafe or life-threatening conditions.

Surveillance cameras may be placed in the Boat Launch Area and in the Park for security purposes.

In the absence of the Park Superintendent or Park Host, the Port may engage contract Security Services as needed and directed.

ROLES AND RESPONSIBILITIES

Park Host shall:

1. Conduct risk management activities to identify, analyze, eliminate, and/or mitigate risks to public safety at the Park.
2. Conduct routine tours of the Park to observe, investigate, and report on activities that are suspicious, unsafe or life threatening conditions, or other conditions that require immediate attention.
3. Contact local law enforcement or emergency services in the event of any crime, medical, or other emergency condition that arises on or adjacent to Park property.
4. Review Park Public Safety reports of any incidents of a criminal nature, illness or injury to a member of the public or Port employee occurring on Park property.
5. Report all damage to Park assets and facilities to Park Superintendent.
6. Comply with the Port of Longview's Park Host Policy.

Park Superintendent shall:

1. Conduct risk management activities to identify, analyze, eliminate, and/or mitigate risks to public safety at the Park.
2. Conduct routine tours of the Park to observe, investigate, and report on activities that are suspicious, unsafe or life threatening condition, or other conditions that require immediate attention.
3. Contact local law enforcement or emergency services in the event of any crime, medical, or other emergency condition that arises on or adjacent to Park property.
4. Review Park Public Safety reports of any incidents of a criminal nature, illness or injury to a member of the public or Port employee occurring on Park property.
5. Report on all damage to Park property to Director of Facilities and Engineering.
6. Ensure that the Park Host adheres to Park Host policy.

Contracted Security Services

1. The Port of Longview will engage contract security services on a temporary as-needed basis during any long-term absence of either the Park Host or Park Superintendent, and as needed at the Port's discretion for activities subject to an Event Permit.
2. All cost associated with security services required under an Event Permit shall be paid for in advance by the Event Permit applicant. For additional information concerning event security that relates to events, please see the Port's Park Event policy.

REFERENCES

WG-2016-1: Park General Rules
WG-2016-7: Event Policy
Cowlitz County Code: Sections 9.09 and 9.14
RCW 36.68.080 Violation of Park Rules a Misdemeanor