COMMISSION MEETING AGENDA

MEETING TYPE: ☒ Regular ☐ Special

MEETING DATE: June 24, 2026 **MEETING TIME:** 9:00 AM

ATTENDANCE:

In Person
Port of Longview
10 International Way
Longview, WA 98632

Television Broadcasting
KLTV Kelso Longview Television

Public comment will be taken before and during the meeting. Attendees can submit public comments to publiccomment@portoflongview.com or give public comment orally during the meeting. For assistance with special arrangements please call (360) 425-3305 at least 24 hours in advance.

1. Call to Order

2. Pledge of Allegiance

3. Commissioner Attendance

4. Meeting Guidelines

5. Washington State Legislative Session Recap *(Introduced by Dale Lewis)* *(Presented by Diana Carlen, Vice President of Gordon Thomas Honeywell)*

6. Consent Agenda
   Public comment is taken prior to Commission vote on the consent agenda
   a. Today's Meeting Agenda
   b. Invoice Approval
   c. Investment Report
   d. April 2026 Financial Report
   e. Minutes

7. General Public Comment Period
   Public comment is taken for items not appearing on this agenda

8. CEO and Staff Reports
   a. Chief Executive Officer's Report
   b. IRCE Project Safety Updates (including safety audits)
   c. Service Awards
      i. William Burton – 15 years of service
      ii. Candi Engebo – 10 years of service
      iii. Karley Whitworth – 5 years of service

9. Commissioner Reports

10. Recess to Executive Session
    a. Consider the Minimum Price at Which Real Estate will be Offered for Sale or Lease RCW 42.30.110(1)(C)

11. Adjourn Meeting

AGENDA ITEM 8

CEO and Staff Reports

- (a) Chief Executive Officer's Report
- (b) IRCE Project Safety Updates (including safety audits)
- (c) Service Awards
    - i. William Burton – 15 years of service
    - ii. Candi Engebo – 10 years of service
    - iii. Karley Whitworth – 5 years of service

Safety Audit

05/26/2026

integrity safety services

Safety Audit Form

CUSTOMER
Port of Longview

JOB NAME
IRCE Safety Consultant

JOB NUMBER
25-047-PSC

AUDIT DATE
05/26/2026

REPORT DATE
05/28/2026

PROJECT MANAGER
Karl Enyeart

INSPECTOR NAME
Derek Burr

INSPECTOR EMAIL
dburr@integritysafety.com

Unchecked boxes=Not applicable

GENERAL COMMENTS

Road widening in process;
Contaminated material being loaded and hauled off;
Continued to install water line, trench <4' in depth.

GENERAL ADMINISTRATIVE

- Written Safety and Hazard Communication programs (APP and SDS binders)
- Required postings OSHA L & I, Emergency Numbers, Worker's Comp, Code of Safe Practices, ETC.
- Adequate toilets/ washing facilities
- Record of Safety Meetings and Safety Inspections
- Hot/Cold stress to workers with proper access to water (H2O)
- Adequate lighting in work and walkways

WRITTEN SAFETY AND HAZARD COMMUNICATION PROGRAMS (APP AND SDS BINDERS)
OK

REQUIRED POSTINGS OSHA L & I, EMERGENCY NUMBERS, WORKER'S COMP, CODE OF SAFE PRACTICES, ETC.
OK

ADEQUATE TOILETS/ WASHING FACILITIES
OK

RECORD OF SAFETY MEETINGS AND SAFETY INSPECTIONS
OK

HOT/COLD STRESS TO WORKERS WITH PROPER ACCESS TO WATER (H2O)

ADEQUATE LIGHTING IN WORK AND WALKWAYS
OK

OK

PERSONAL PROTECTIVE EQUIP / EMERGENCY

- Hard hats, vest, and safety glasses being used as needed or 100% of the time
- Employees aware of emergency procedures
- First Aid kit on site- stocked and accessible
- First aid personnel on site and identified
- Proper work shoes being worn

HARD HATS, VEST, AND SAFETY GLASSES BEING USED AS NEEDED OR 100% OF THE TIME

OK

EMPLOYEES AWARE OF EMERGENCY PROCEDURES

OK

FIRST AID KIT ON SITE- STOCKED AND ACCESSIBLE

OK

FIRST AID PERSONNEL ON SITE AND IDENTIFIED

OK

PROPER WORK SHOES BEING WORN

OK

EXCAVATIONS

- Competent person on site
- Underground utilities located and lines maintained
- Spoils and surcharges at least 2 feet from edge
- Seatbelts being worn while in equipment

COMPETENT PERSON ON SITE

OK

UNDERGROUND UTILITIES LOCATED AND LINES MAINTAINED

OK

SPOILS AND SURCHARGES AT LEAST 2 FEET FROM EDGE

OK

SEATBELTS BEING WORN WHILE IN EQUIPMENT

OK

HOUSEKEEPING

- Work area, passageways, and stairs clear of scrap and debris. Removed regularly.
- Site clean with proper trash receptacles
- Material storage areas kept orderly and free of debris

WORK AREA, PASSAGEWAYS, AND STAIRS CLEAR OF SCRAP AND DEBRIS. REMOVED REGULARLY.

OK

SITE CLEAN WITH PROPER TRASH RECEPTACLES

OK

MATERIAL STORAGE AREAS KEPT ORDERLY AND FREE OF DEBRIS

OK

FIRE PROTECTION/PREVENTION

- Fire extinguishers provided at least every 3000 sq. feet of combustibles
- Monthly inspection completed
- Approved Safety cans in use

FIRE EXTINGUISHERS PROVIDED AT LEAST EVERY 3000 SQ. FEET OF COMBUSTIBLES

OK

MONTHLY INSPECTION COMPLETED

OK

APPROVED SAFETY CANS IN USE

OK

HIGHWAY/WORK ZONES

- Warning signs properly spaced
- Channelization devices properly used and spaced
- Vehicle and pedestrian traffic properly controlled

WARNING SIGNS PROPERLY SPACED

OK

CHANNELIZATION DEVICES PROPERLY USED AND SPACED

OK

VEHICLE AND PEDESTRIAN TRAFFIC PROPERLY CONTROLLED

OK

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06/10/2026

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GENERAL COMMENTS

3 separate working crews this week.
one crew installing lifts on the southern/east edge of project.
middle crew digging out first culvert, keeping an eye on crossing traffic in a tight spot.
and third crew installing sheet pile in designated area.

ADDITIONAL PHOTOS (IF APPLICABLE)

GENERAL ADMINISTRATIVE

- Written Safety and Hazard Communication programs (APP and SDS binders) (written APP + HazCom program required, WA/OR)
- Required postings OSHA L & I, Emergency Numbers, Worker's Comp, Code of Safe Practices, ETC. (OSHA poster + state postings)
- Adequate toilets/ washing facilities (1 toilet for 20 or fewer, then 1 per 40; handwashing required)
- Record of Safety Meetings and Safety Inspections (WA/OR safety committee + meeting records)
- Hot/Cold stress to workers with proper access to water (H2O) (heat index 80F water+shade, 90F added rest, WA/OR; potable water on site)
- Adequate lighting in work and walkways (5 fc general construction, 10 fc shops)

WRITTEN SAFETY AND HAZARD COMMUNICATION PROGRAMS (APP AND SDS BINDERS) (WRITTEN APP +

REQUIRED POSTINGS OSHA L & I, EMERGENCY NUMBERS, WORKER'S COMP, CODE OF SAFE PRACTICES, ETC. (OSHA

HAZCOM PROGRAM REQUIRED, WA/OR)

OK

POSTER + STATE POSTINGS)

OK

ADEQUATE TOILETS/ WASHING FACILITIES (1 TOILET FOR 20 OR FEWER, THEN 1 PER 40; HANDWASHING REQUIRED)

OK

RECORD OF SAFETY MEETINGS AND SAFETY INSPECTIONS (WA/OR SAFETY COMMITTEE + MEETING RECORDS)

OK

HOT/COLD STRESS TO WORKERS WITH PROPER ACCESS TO WATER (H2O) (HEAT INDEX 80F WATER+SHADE, 90F ADDED REST, WA/OR; POTABLE WATER ON SITE)

OK

ADEQUATE LIGHTING IN WORK AND WALKWAYS (5 FC GENERAL CONSTRUCTION, 10 FC SHOPS)

OK

PERSONAL PROTECTIVE EQUIP / EMERGENCY

- Hard hats, vest, and safety glasses being used as needed or 100% of the time (head, eye/face, hi-vis Class 2 or 3)
- Employees aware of emergency procedures (written emergency action plan)
- First Aid kit on site- stocked and accessible (stocked to site size)
- First aid personnel on site and identified (trained responder where no clinic nearby)
- Proper work shoes being worn (protective footwear)

HARD HATS, VEST, AND SAFETY GLASSES BEING USED AS NEEDED OR 100% OF THE TIME (HEAD, EYE/FACE, HI-VIS CLASS 2 OR 3)

OK

EMPLOYEES AWARE OF EMERGENCY PROCEDURES (WRITTEN EMERGENCY ACTION PLAN)

OK

FIRST AID KIT ON SITE- STOCKED AND ACCESSIBLE (STOCKED TO SITE SIZE)

OK

FIRST AID PERSONNEL ON SITE AND IDENTIFIED (TRAINED RESPONDER WHERE NO CLINIC NEARBY)

OK

PROPER WORK SHOES BEING WORN (PROTECTIVE FOOTWEAR)

OK

EXCAVATIONS

- Competent person on site (daily CP inspection)
- Collapse protection for all employees in excavation over 4ft. deep WA /5 ft. Fed (protective system; WA 4 ft / Fed 5 ft)
- Spoils and surcharges at least 2 feet from edge (2 ft min from edge)
- Seatbelts being worn while in equipment (ROPS + seatbelt)

COMPETENT PERSON ON SITE (DAILY CP INSPECTION)

OK

COLLAPSE PROTECTION FOR ALL EMPLOYEES IN EXCAVATION OVER 4FT. DEEP WA /5 FT. FED (PROTECTIVE SYSTEM; WA 4 FT / FED 5 FT)

OK

SPOILS AND SURCHARGES AT LEAST 2 FEET FROM EDGE (2 FT MIN FROM EDGE)

OK

SEATBELTS BEING WORN WHILE IN EQUIPMENT (ROPS + SEATBELT)

OK

CRANES

- Annual and daily inspection log up to date (each shift + documented annual)
- Outriggers properly positioned and supported (outriggers/stabilizers + pads)
- Slings and rigging inspected daily and tagged (inspect each shift)
- Operator/ Rigger/ Signal person certification (certified operator, qualified rigger, qualified signal)

ANNUAL AND DAILY INSPECTION LOG UP TO DATE (EACH SHIFT + DOCUMENTED ANNUAL)

OUTRIGGERS PROPERLY POSITIONED AND SUPPORTED (OUTRIGGERS/STABILIZERS + PADS)

OK

OK

SLINGS AND RIGGING INSPECTED DAILY AND TAGGED (INSPECT EACH SHIFT)

OK

OPERATOR/ RIGGER/ SIGNAL PERSON CERTIFICATION (CERTIFIED OPERATOR, QUALIFIED RIGGER, QUALIFIED SIGNAL)

OK

HOUSEKEEPING

- Work area, passageways, and stairs clear of scrap and debris. Removed regularly. (cleared during construction)
- Site clean with proper trash receptacles
- Material storage areas kept orderly and free of debris (stable stacking)
- Protruding nails in lumber kept cleared from work areas, passageways, and stairs, in and around buildings (nails removed or bent over)
- Slips, trips and falls hazards controlled (cords, hoses, standing water, uneven surfaces)

WORK AREA, PASSAGEWAYS, AND STAIRS CLEAR OF SCRAP AND DEBRIS. REMOVED REGULARLY. (CLEARED DURING CONSTRUCTION)

OK

SITE CLEAN WITH PROPER TRASH RECEPTACLES

OK

MATERIAL STORAGE AREAS KEPT ORDERLY AND FREE OF DEBRIS (STABLE STACKING)

OK

PROTRUDING NAILS IN LUMBER KEPT CLEARED FROM WORK AREAS, PASSAGEWAYS, AND STAIRS, IN AND AROUND BUILDINGS (NAILS REMOVED OR BENT OVER)

OK

SLIPS, TRIPS AND FALLS HAZARDS CONTROLLED (CORDS, HOSES, STANDING WATER, UNEVEN SURFACES)

OK

FIRE PROTECTION/PREVENTION

- Fire extinguishers provided at least every 3000 sq. feet of combustibles (1 per 3,000 sq ft, 2A min)
- Monthly inspection completed (annual maintenance; monthly check)

FIRE EXTINGUISHERS PROVIDED AT LEAST EVERY 3000 SQ. FEET OF COMBUSTIBLES (1 PER 3,000 SQ FT, 2A MIN)

OK

MONTHLY INSPECTION COMPLETED (ANNUAL MAINTENANCE; MONTHLY CHECK)

OK

MATERIAL HANDLING

- Equipment is being operated w/proper clearances from workers & other equipment
- Seat belt worn (seatbelt where equipped)

EQUIPMENT IS BEING OPERATED W/PROPER CLEARANCES FROM WORKERS & OTHER EQUIPMENT

OK

SEAT BELT WORN (SEATBELT WHERE EQUIPPED)

OK

HIGHWAY/WORK ZONES

- Warning signs properly spaced (taper/sign spacing by posted speed)
- Channelization devices properly used and spaced (spacing per MUTCD)
- Vehicle and pedestrian traffic properly controlled

WARNING SIGNS PROPERLY SPACED (TAPER/SIGN SPACING BY POSTED SPEED)

OK

CHANNELIZATION DEVICES PROPERLY USED AND SPACED (SPACING PER MUTCD)

OK

VEHICLE AND PEDESTRIAN TRAFFIC PROPERLY CONTROLLED

OK

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PROJECT MANAGER
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INSPECTOR NAME
Derek Burr

INSPECTOR EMAIL
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Unchecked boxes=Not applicable

GENERAL COMMENTS

Arrived onsite in the morning.
Sheet Pile crew continued to work finishing on west row and to start on the eastern row of pile.
Excavation crew installed culvert sections and backfilling material, had been called off so trucks could start hauling off excess. Access around that work area is narrow to one lane of traffic.
And third crew, 2 laborers, removing roof purlins from a boom lift.

GENERAL ADMINISTRATIVE

- Written Safety and Hazard Communication programs (APP and SDS binders) (written APP + HazCom program required, WA/OR)
- Required postings OSHA L & I, Emergency Numbers, Worker's Comp, Code of Safe Practices, ETC. (OSHA poster + state postings)
- Adequate toilets/ washing facilities (1 toilet for 20 or fewer, then 1 per 40; handwashing required)
- Record of Safety Meetings and Safety Inspections (WA/OR safety committee + meeting records)
- Hot/Cold stress to workers with proper access to water (H2O) (heat index 80F water+shade, 90F added rest, WA/OR; potable water on site)
- Adequate lighting in work and walkways (5 fc general construction, 10 fc shops)

WRITTEN SAFETY AND HAZARD COMMUNICATION PROGRAMS (APP AND SDS BINDERS) (WRITTEN APP + HAZCOM PROGRAM REQUIRED, WA/OR)
OK

REQUIRED POSTINGS OSHA L & I, EMERGENCY NUMBERS, WORKER'S COMP, CODE OF SAFE PRACTICES, ETC. (OSHA POSTER + STATE POSTINGS)
OK

ADEQUATE TOILETS/ WASHING FACILITIES (1 TOILET FOR 20 OR FEWER, THEN 1 PER 40; HANDWASHING REQUIRED)

OK

RECORD OF SAFETY MEETINGS AND SAFETY INSPECTIONS (WA/OR SAFETY COMMITTEE + MEETING RECORDS)

OK

HOT/COLD STRESS TO WORKERS WITH PROPER ACCESS TO WATER (H2O) (HEAT INDEX 80F WATER+SHADE, 90F ADDED REST, WA/OR; POTABLE WATER ON SITE)

OK

ADEQUATE LIGHTING IN WORK AND WALKWAYS (5 FC GENERAL CONSTRUCTION, 10 FC SHOPS)

OK

PERSONAL PROTECTIVE EQUIP / EMERGENCY

- Hard hats, vest, and safety glasses being used as needed or 100% of the time (head, eye/face, hi-vis Class 2 or 3)
- Hearing, face protection, along with respirators, being used when needed and workers medically cleared (hearing protection at 90 dBA 8-hr; respirator med eval + fit test)
- Employees aware of emergency procedures (written emergency action plan)
- First Aid kit on site- stocked and accessible (stocked to site size)
- First aid personnel on site and identified (trained responder where no clinic nearby)
- Proper work shoes being worn (protective footwear)

HARD HATS, VEST, AND SAFETY GLASSES BEING USED AS NEEDED OR 100% OF THE TIME (HEAD, EYE/FACE, HI-VIS CLASS 2 OR 3)

OK

HEARING, FACE PROTECTION, ALONG WITH RESPIRATORS, BEING USED WHEN NEEDED AND WORKERS MEDICALLY CLEARED (HEARING PROTECTION AT 90 DBA 8-HR; RESPIRATOR MED EVAL + FIT TEST)

OK

EMPLOYEES AWARE OF EMERGENCY PROCEDURES (WRITTEN EMERGENCY ACTION PLAN)

OK

FIRST AID KIT ON SITE- STOCKED AND ACCESSIBLE (STOCKED TO SITE SIZE)

OK

FIRST AID PERSONNEL ON SITE AND IDENTIFIED (TRAINED RESPONDER WHERE NO CLINIC NEARBY)

OK

PROPER WORK SHOES BEING WORN (PROTECTIVE FOOTWEAR)

OK

EXCAVATIONS

- Competent person on site (daily CP inspection)
- Collapse protection for all employees in excavation over 4ft. deep WA /5 ft. Fed (protective system; WA 4 ft / Fed 5 ft)
- No confined space issues with atmosphere (test over 4 ft if hazard possible; O2 19.5 to 23.5%)
- Underground utilities located and lines maintained (locate before digging, call 811)
- Spoils and surcharges at least 2 feet from edge (2 ft min from edge)
- Seatbelts being worn while in equipment (ROPS + seatbelt)

COMPETENT PERSON ON SITE (DAILY CP INSPECTION)

OK

COLLAPSE PROTECTION FOR ALL EMPLOYEES IN EXCAVATION OVER 4FT. DEEP WA /5 FT. FED (PROTECTIVE SYSTEM; WA 4 FT / FED 5 FT)

OK

NO CONFINED SPACE ISSUES WITH ATMOSPHERE (TEST OVER 4 FT IF HAZARD POSSIBLE; O2 19.5 TO 23.5%)

OK

UNDERGROUND UTILITIES LOCATED AND LINES MAINTAINED (LOCATE BEFORE DIGGING, CALL 811)

OK

SPOILS AND SURCHARGES AT LEAST 2 FEET FROM EDGE (2 FT MIN FROM EDGE)

OK/Positive Note

PHOTO

SEATBELTS BEING WORN WHILE IN EQUIPMENT (ROPS + SEATBELT)

OK

CRANES

- Annual and daily inspection log up to date (each shift + documented annual)
- Outriggers properly positioned and supported (outriggers/stabilizers + pads)
- Powerline rules followed (ops 10 ft at 50kV or less; 20 ft for assembly)
- Pinch points from counterweight guarded (swing radius / struck-by barricaded)
- Slings and rigging inspected daily and tagged (inspect each shift)
- Operator/ Rigger/ Signal person certification (certified operator, qualified rigger, qualified signal)

ANNUAL AND DAILY INSPECTION LOG UP TO DATE (EACH SHIFT + DOCUMENTED ANNUAL)

OK/Positive Note

PHOTO

OUTRIGGERS PROPERLY POSITIONED AND SUPPORTED (OUTRIGGERS/STABILIZERS + PADS)

OK

POWERLINE RULES FOLLOWED (OPS 10 FT AT 50KV OR LESS; 20 FT FOR ASSEMBLY)

OK

PINCH POINTS FROM COUNTERWEIGHT GUARDED (SWING RADIUS / STRUCK-BY BARRICADED)

OK

SLINGS AND RIGGING INSPECTED DAILY AND TAGGED (INSPECT EACH SHIFT)

OK

OPERATOR/ RIGGER/ SIGNAL PERSON CERTIFICATION (CERTIFIED OPERATOR, QUALIFIED RIGGER, QUALIFIED SIGNAL)

OK

AERIAL LIFTS

- Inspect for damage and service prior to work shift (pre-use inspection)
- Excessive weight (rated load per data plate)
- All top and mid rails in place (guardrails intact)
- Fall protection used for articulating and reach platforms (harness + lanyard in boom lift)
- Climbing on mid or top rail (stand on floor, not rails)

INSPECT FOR DAMAGE AND SERVICE PRIOR TO WORK SHIFT (PRE-USE INSPECTION)

OK/Positive Note

PHOTO

EXCESSIVE WEIGHT (RATED LOAD PER DATA PLATE)

OK

ALL TOP AND MID RAILS IN PLACE (GUARDRAILS INTACT)

OK

FALL PROTECTION USED FOR ARTICULATING AND REACH PLATFORMS (HARNESS + LANYARD IN BOOM LIFT)

OK

CLIMBING ON MID OR TOP RAIL (STAND ON FLOOR, NOT RAILS)

OK

HOUSEKEEPING

- Work area, passageways, and stairs clear of scrap and debris. Removed regularly. (cleared during construction)
- Site clean with proper trash receptacles
- Material storage areas kept orderly and free of debris (stable stacking)
- Protruding nails in lumber kept cleared from work areas, passageways, and stairs, in and around buildings (nails removed or bent over)

WORK AREA, PASSAGEWAYS, AND STAIRS CLEAR OF SCRAP AND DEBRIS. REMOVED REGULARLY. (CLEARED DURING CONSTRUCTION)

OK

SITE CLEAN WITH PROPER TRASH RECEPTACLES

OK

MATERIAL STORAGE AREAS KEPT ORDERLY AND FREE OF DEBRIS (STABLE STACKING)

OK

PROTRUDING NAILS IN LUMBER KEPT CLEARED FROM WORK AREAS, PASSAGEWAYS, AND STAIRS, IN AND AROUND BUILDINGS (NAILS REMOVED OR BENT OVER)

OK

TOOLS, HAND AND POWER

- Tool and Cord in good condition

TOOL AND CORD IN GOOD CONDITION

OK

FIRE PROTECTION/PREVENTION

- Fire extinguishers provided at least every 3000 sq. feet of combustibles (1 per 3,000 sq ft, 2A min)
- Monthly inspection completed (annual maintenance; monthly check)
- Approved Safety cans in use (approved safety cans, 5 gal max)

FIRE EXTINGUISHERS PROVIDED AT LEAST EVERY 3000 SQ. FEET OF COMBUSTIBLES (1 PER 3,000 SQ FT, 2A MIN)

OK

MONTHLY INSPECTION COMPLETED (ANNUAL MAINTENANCE; MONTHLY CHECK)

OK

APPROVED SAFETY CANS IN USE (APPROVED SAFETY CANS, 5 GAL MAX)

OK

MATERIAL HANDLING

- Equipment is being operated w/proper clearances from workers & other equipment
- Seat belt worn (seatbelt where equipped)
- Proper lifting techniques used (best practice, no OSHA standard)

EQUIPMENT IS BEING OPERATED W/PROPER CLEARANCES FROM WORKERS & OTHER EQUIPMENT

OK

SEAT BELT WORN (SEATBELT WHERE EQUIPPED)

OK

PROPER LIFTING TECHNIQUES USED (BEST PRACTICE, NO OSHA STANDARD)

OK

HIGHWAY/WORK ZONES

- Warning signs properly spaced (taper/sign spacing by posted speed)
- Channelization devices properly used and spaced (spacing per MUTCD)
- Vehicle and pedestrian traffic properly controlled

WARNING SIGNS PROPERLY SPACED (TAPER/SIGN SPACING BY POSTED SPEED)

OK

CHANNELIZATION DEVICES PROPERLY USED AND SPACED (SPACING PER MUTCD)

OK

VEHICLE AND PEDESTRIAN TRAFFIC PROPERLY CONTROLLED

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