



FOR IMMEDIATE RELEASE

March 9, 2018

Contact: Robin Johnson  
(360) 425-3305

#### NOTICE OF PUBLIC MEETING

NOTICE IS HEREBY GIVEN that the Board of Commissioners of the Port of Longview will hold its regular semi-monthly meeting on Wednesday, **March 14, 2018**, at **10:00 AM**, at the Port Offices located at 10 Port Way, Longview, Washington. The agenda is attached.

Norman Krehbiel  
Chief Executive Officer

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10 PORT WAY  
LONGVIEW, WASHINGTON 98632

**WASHINGTON'S WORKING PORT**

**PORT OF LONGVIEW  
BOARD OF COMMISSIONERS  
REGULAR COMMISSION MEETING AGENDA  
MARCH 14, 2018 | 10:00 AM | PORT OFFICES**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. COMMISSIONER ATTENDANCE
4. MEETING GUIDELINES
5. CONSENT AGENDA *[Commissioner Action Only]*
  - a. TODAY'S MEETING AGENDA
  - b. MINUTES
  - c. INVOICES APPROVAL
6. GENERAL PUBLIC COMMENT PERIOD FOR ITEMS NOT ON THIS AGENDA
7. STAFF REPORTS *[Non-Action]*
  - a. MARKETING
8. ACTION ITEMS *[Action – Comments]*
  - a. INTEGRATED PLANNING GRANT CONSULTANT SERVICES (Presented by: Lisa Hendriksen)
  - b. INDUSTRIAL RAIL CORRIDOR EXPANSION CONSULTANT SERVICES (Presented by: Lisa Hendriksen)
  - c. CONSIDER CHANGING DATE OF APRIL 12, 2018 SPECIAL MEETING (Presented by: Norm Krehbiel)
9. ADVISORY ITEMS *[Advisory – Comments]*
  - a. WAREHOUSE 10 SOUTH ROOF REPLACEMENT (Presented by: William Burton)
  - b. BERTH 6/7 CONTAINMENT EXPANSION (Presented by: William Burton)
  - c. TOUTLE FIRE DISTRICT – FUNDING REQUEST (Presented by: Norm Krehbiel)
  - d. CITY OF CASTLE ROCK – FUNDING REQUEST (Presented by: Norm Krehbiel)
10. CHIEF EXECUTIVE OFFICER'S REPORT *[Non-Action]*
11. COMMISSIONER REPORTS *[Non-Action]*
12. ADJOURN



# ACTION ITEM 8a

## COMMISSION BRIEFING

**SUBJECT** Integrated Planning Grant Consulting Services

**MEETING DATE** 3/14/2018 **PRESENTED BY** Lisa Hendriksen

**REQUESTED ACTION** X Motion **DEPARTMENT** Planning/Environmental  
 Resolution  
 Advisory

**BACKGROUND** The Port of Longview was notified in January that it has been awarded an Integrated Planning Grant (IPG) through the Department of Ecology. The Port applied for this grant in 2014 for the 2015 budget year. This grant program was not funded in 2015, 2016, or 2017 in the State's budget. However, it was funded in the 2018 budget year. This grant provides non-match grant funding to local governments that own or are considering acquisition, cleanup, and adaptive reuse of a brownfield property or multiple brownfield properties within a defined area.

The Port's IPG grant application proposed to use an integrated planning approach for remediation and redevelopment of the former bulk loading terminal at Berth 4 and surrounding upland properties. This included conducting an environmental assessment of the silo complex at Berth 4 and a technical analysis of buildings and infrastructure to support redevelopment planning.

Because this grant was not funded in previous years, and the desire of the Commission to begin the process of removal of the Berth 4 Silos, the Commission approved the Berth 4 Silo Hazard Assessment project in 2017. The budget approved for this project is \$280,000.

With the acceptance of this grant award, the Port can leverage the approved budget amount of \$280,000 with the grant award of \$200,000 to complete the Berth 4 Silo Assessment project with the addition of conducting much needed internal rail modeling that will support the planning area identified in the IPG grant. Further, it will provide additional work in the environmental assessment, a more detailed demolition plan, and alternative planning concepts for the Silo area.

For the Port to conduct additional work to meet the requirements of the IPG, the Port is in need of consulting services for planning, engineering and permitting services. After review of the consultants' qualifications selected for the on-call Marine Planning and Engineering services, Moffatt and Nichol was selected as the most qualified.

**PRIOR ACTION/ PRESENTATION** 2.28.18 Advisory

**FINANCIAL IMPACTS** None

**INCLUDED IN  
CURRENT YEAR'S  
BUDGET**

- Yes, amount budgeted \$Amount
- No

**ATTACHMENTS**

IPG Planning area

**RECOMMENDED  
ACTION**

Motion to authorize the Chief Executive Officer to accept the Integrated Planning Grant Award from the Department of Ecology for \$200,000.

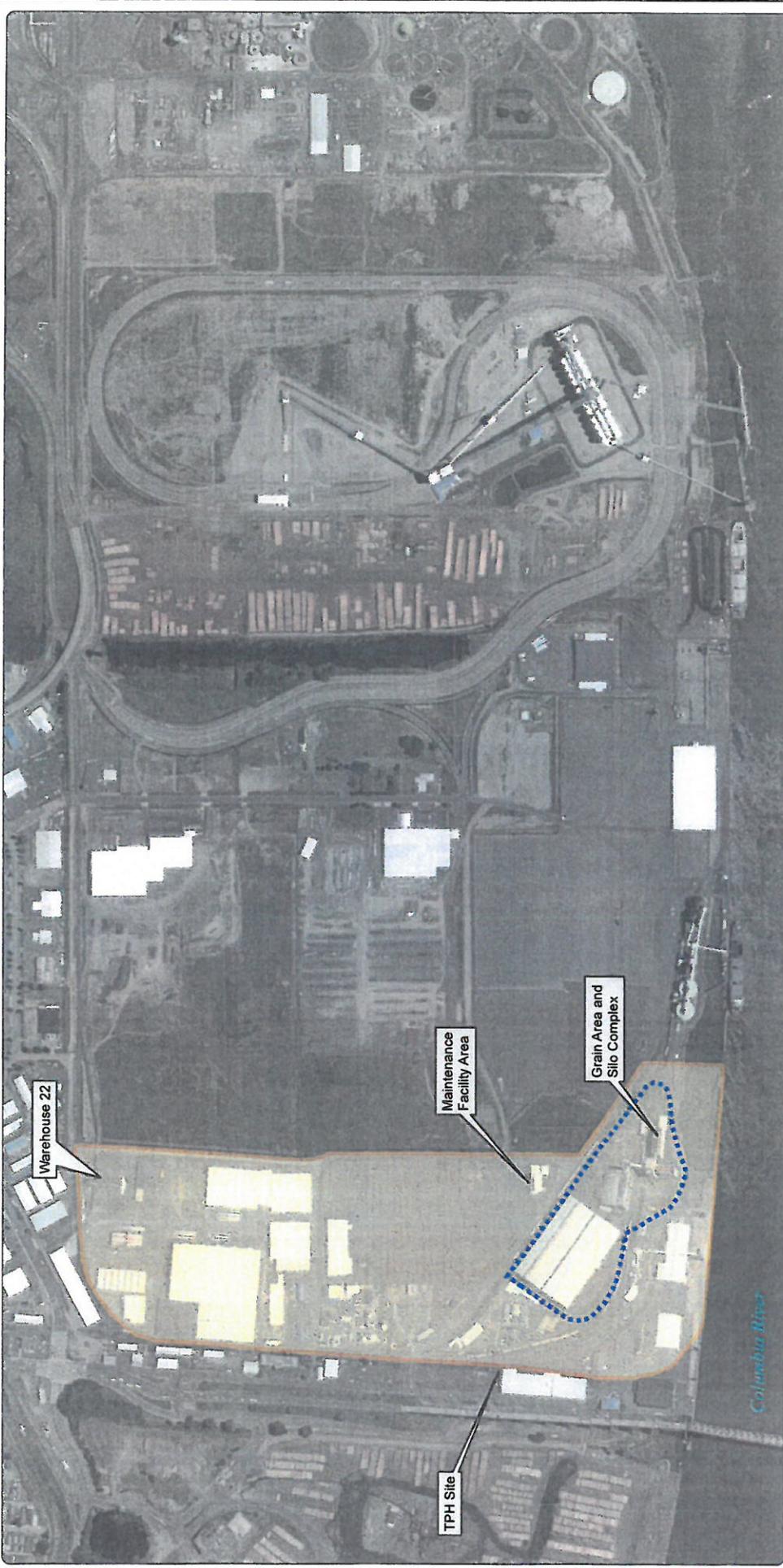
**REVIEWED BY**

Motion to authorize the Chief Executive Officer signatory authority for a Project Authorization with Moffatt and Nichol in the amount not to exceed \$200,000.

- Counsel
- Special Counsel
- Park Advisory Committee
- Other -



**CHIEF EXECUTIVE OFFICER APPROVAL**



Source: Aerial Imagery (7/8/2010) obtained from Esri ArcGIS Online

Note: Study and planning areas are approximate.

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### Legend

-  Environmental Investigation Study Area
-  Planning Area of Port-Owned Property

**Figure**  
**Site Overview**  
 Port of Longview  
 Longview, Washington

**DRAFT**



# ACTION ITEM 8b



## COMMISSION BRIEFING

**SUBJECT** Industrial Rail Corridor Expansion Consultant Services

**MEETING DATE** 3/14/2018 **PRESENTED BY** Lisa Hendriksen

**REQUESTED ACTION**  Motion **DEPARTMENT** Planning/Environmental  
 Resolution  
 Advisory

**BACKGROUND** The Port of Longview needs planning, engineering and permitting service for the continuation of the Industrial Rail Corridor Expansion (IRCE) project. Through the Marine Services on-call process, the consultant firm who was working on this project was not selected; therefore, the Port needs to award this work to one of the selected firms. In evaluation of qualifications of the on-call Marine Planning and Facilities consultants, staff selected KPFF to continue this work.

The IRCE project was funded in the 2018 budget for \$605,000. Unexpended funds from the 2017 budget was forwarded into the 2018 budget at \$347,000. This totals \$952,000 to be expended in 2018.

The scope of work for 2018 will include completion of the environmental evaluation to support a state environmental policy act (SEPA) determination, permit packages, and engineering work to further the IRCE design work. This scope of work was developed with the previous consultant, and therefore will need to be vetted with KPFF. It is the anticipation at this point, that the scope and schedule of the IRCE project will not be significantly impacted by the change in consultants.

**PRIOR ACTION/  
PRESENTATION** 2.28.18

**FINANCIAL  
IMPACTS** \$952,000

**INCLUDED IN  
CURRENT YEAR'S  
BUDGET**  Yes, amount budgeted \$952,000  
 No

**ATTACHMENTS** NA

**RECOMMENDED  
ACTION**

Motion to authorize the Chief Executive Officer signatory authority for a Project Authorization not to exceed \$952,000 with KPFF.

**REVIEWED BY**

- Counsel
- Special Counsel
- Park Advisory Committee
- Other -



**CHIEF EXECUTIVE OFFICER APPROVAL**



# ADVISORY ITEM 9a

## COMMISSION BRIEFING

**SUBJECT** Warehouse 10 South Roof Replacement

**MEETING DATE** 3/14/2018 **PRESENTED BY** William Burton

**REQUESTED ACTION**  Motion **DEPARTMENT** Facilities/Engineering  
 Resolution  
 Advisory

**BACKGROUND** In 2014 Port staff performed a condition assessment of Warehouse 10. In that and in subsequent assessments, the roof was identified as needing replacement. The Warehouse 10 roof leaks at multiple locations distributed throughout the building. At these locations, the roofing material is rusted and damaged and the structural sub-decking is rusted to the point where it cannot accept repair screws.

In 2017, the Warehouse 10 North Roof was replaced.

Using Port labor, the roofing material and structural sub-decking will be removed and replaced with new structural sub-decking and new painted steel roofing. The new roof should have a service life of approximately 30+ years. The Warehouse 10 South Roof is approximately 48,630 square feet in size.

**PRIOR ACTION/PRESENTATION** On February 22, 2017 the Board of Commissioners approved replacing the Warehouse 10 North Roof.

2018 Facilities/Engineering Maintenance Budget Approval.

**FINANCIAL IMPACTS** The engineer's estimate for this work is approximately \$743,857.08 including sales tax. These costs will be expended from the 2018 Facilities/Engineering Maintenance Budget.

**INCLUDED IN CURRENT YEAR'S BUDGET**  Yes, amount budgeted \$750,000.00 in the Facilities/Engineering Maintenance Budget  
 No

**ATTACHMENTS** Engineer's Estimate

**RECOMMENDED ACTION** Advisory

**REVIEWED BY**  Counsel  
 Special Counsel  
 Park Advisory Committee  
 Other

  
CHIEF EXECUTIVE OFFICER APPROVAL

**DESCRIPTION:** Warehouse 10 South Roof will be replaced with new 18 ga B-deck structural panels where existing panels are damaged and 26 ga painted steel roofing covering the B-decking. This new roofing will also reduce zinc contamination in water run-off. Also included is enclosing the soffits to mitigate coke dust from leaving Warehouse 10. 2x12's will be placed at the top of the concrete walls and attached to the siding to seal the existing opening.

**LABOR**

| <b>Trade</b>     | <b>Approx. Hours</b> | <b>Amount</b> |
|------------------|----------------------|---------------|
| General Foreman  | 40                   | \$2,608.00    |
| Pilebuck Foreman | 80                   | \$5,071.20    |
| Pilebuck         | 4800                 | \$284,640.00  |
| Carpenter        | 500                  | \$29,065.00   |
| Laborer          | 800                  | \$37,704.00   |
| Operator         | 900                  | \$52,587.00   |
| Painter          | 300                  | \$11,775.00   |

**LABOR COST ESTIMATE- \$420,842.20**

**EQUIPMENT RENTAL**

| <b>Item Description</b> | <b>Months</b> | <b>Rate</b>  | <b>Amount</b> |
|-------------------------|---------------|--------------|---------------|
| Crane Rental            | 4             | \$ 12,500.00 | \$ 50,000     |
| Man-Lifts               | 8             | \$ 5,000.00  | \$ 40,000     |

**EQUIPMENT SUBTOTAL - \$ 90,000.00**

**8.1% WASHINGTON STATE SALES TAX - \$ 7,290.00**

**EQUIPMENT COST ESTIMATE- \$ 97,290.00**

**MATERIALS**

| <b>Item Description</b>      | <b>Approx. Quantity</b> | <b>Units</b> | <b>Unit Price</b> | <b>Amount</b> |
|------------------------------|-------------------------|--------------|-------------------|---------------|
| 18 ga. B-decking, galvanized | 4,000                   | SF           | \$ 3.70           | \$ 14,800.00  |
| 26 ga. Painted steel roofing | 54,210                  | SF           | \$ 1.20           | \$ 65,052.00  |
| Screws, fasteners, closures  | 1                       | LS           | \$ 15,000.00      | \$ 15,000.00  |
| Trims, gutters               | 1                       | LS           | \$ 15,000.00      | \$ 10,000.00  |
| Misc. tools, materials       | 1                       | LS           | \$ 15,000.00      | \$ 15,000.00  |
| Steel tubing (support)       | 1                       | LS           | \$ 15,000.00      | \$ 15,000.00  |
| Primer (B-decking)           | 1                       | LS           | \$ 6,500.00       | \$ 6,500.00   |
|                              |                         |              |                   | \$ -          |

**MATERIALS SUBTOTAL - \$ 141,352.00**

**8.1% WASHINGTON STATE SALES TAX - \$ 11,449.51**

**MATERIALS COST ESTIMATE- \$ 152,801.51**

**TOTALS**

**INDIRECT COST-PERMIT \$ 5,300.00**

**LABOR COST ESTIMATE- \$ 420,842.20**

**EQUIPMENT RENTAL COST ESTIMATE- \$ 97,290.00**

**MATERIAL COST ESTIMATE- \$ 152,801.51**

**10% CONTINGENCY- \$ 67,623.37**

**TOTAL ESTIMATED COST \$ 743,857.08**



# ADVISORY ITEM 9b



## COMMISSION BRIEFING

**SUBJECT** Berth 6/7 Containment Expansion

**MEETING DATE** 3/14/2018 **PRESENTED BY** William Burton

**REQUESTED ACTION**  Motion **DEPARTMENT** Facilities/Engineering  
 Resolution  
 Advisory

**BACKGROUND** Currently wastewater containment is only available at Berth 7 and is approximately 68,900 square feet or 1.58 acres in size. This portion of the Berth 6/7 Containment Expansion project will expand the containment area to 115,300 square feet or 2.65 acres, predominately in the Berth 7 backup area. This will be accomplished by having the Port maintenance crew install additional catch basins, manholes and piping for conveyance. The Berth 6/7 Containment Expansion project was designed by Kennedy/Jenks and Port staff. The Project will take multiple years to complete, and when completed, all of Berth 6 and 7, its docks and backup areas will be contained.

**PRIOR ACTION/PRESENTATION** 2018 Capital Budget Approval

**FINANCIAL IMPACTS** The engineer's estimate for this work is approximately \$382,309 including sales tax. These costs will be expended from the 2018 Capital Budget.

**ATTACHMENTS** Engineer's Estimate

**RECOMMENDED ACTION** Advisory

**REVIEWED BY**  Counsel  
 Special Counsel  
 Park Advisory Committee  
 Other

CHIEF EXECUTIVE OFFICER APPROVAL



# PORT OF LONGVIEW

DATE: 8 March 2018

PROJECT: B6/7 Stormwater Improvements

BY: J.Johnson

DESCRIPTION: Collect and convey stormwater from the B7 back-up area to existing stormwater and effluent systems. This project is part of the overall B6/7 Containment, Conveyance, and Storage Project.

## CONTRACT

| Item Description                  | Approx. Quantity | Units | Unit Price  | Amount       |
|-----------------------------------|------------------|-------|-------------|--------------|
| Surveys                           | 3                | EA    | \$ 1,500.00 | \$ 4,500.00  |
| Vactor                            | 2                | DAY   | \$ 3,000.00 | \$ 6,000.00  |
|                                   |                  |       |             | \$ -         |
| CONTRACT SUBTOTAL -               |                  |       |             | \$ 10,500.00 |
| 8.1% WASHINGTON STATE SALES TAX - |                  |       |             | \$ 850.50    |
| CONTRACT COST ESTIMATE -          |                  |       |             | \$ 11,350.50 |

## LABOR

| Trade                             | Approx. Hours | Amount        |
|-----------------------------------|---------------|---------------|
| General Foreman                   | 60            | \$3,912.00    |
| Pilebuck Foreman                  | 40            | \$2,535.60    |
| Pilebuck                          | 120           | \$7,116.00    |
| Pilebuck - Welder                 | 80            | \$4,896.00    |
| Carpenter                         | 160           | \$9,300.80    |
| Laborer Foreman                   | 150           | \$7,330.50    |
| Laborer                           | 1,700         | \$80,121.00   |
| Operator                          | 440           | \$25,709.20   |
| Plumber                           | 64            | \$4,833.28    |
| Sprinkler Fitter                  | 16            | \$1,208.32    |
| Electrician Foreman               | 60            | \$4,669.80    |
| Electrician                       | 80            | \$5,802.40    |
| Painter                           | 32            | \$1,256.00    |
| LABOR SUBTOTAL -                  |               | \$ 158,690.90 |
| 8.1% WASHINGTON STATE SALES TAX - |               | \$ 12,853.96  |
| LABOR COST ESTIMATE-              |               | \$ 171,544.86 |

## EQUIPMENT RENTAL

| Item Description                  | Approx. Quantity | Units | Rate      | Amount       |
|-----------------------------------|------------------|-------|-----------|--------------|
| Excavator                         | 2                | Month | \$ 10,000 | \$ 20,000    |
| Water Truck                       | 24               | Hour  | \$ 50     | \$ 1,200     |
| Loader                            | 24               | Hour  | \$ 50     | \$ 1,200     |
| Shoring                           | 1                | Month | \$ 12,800 | \$ 12,800    |
|                                   |                  |       |           | \$ -         |
| EQUIPMENT SUBTOTAL -              |                  |       |           | \$ 35,200.00 |
| 8.1% WASHINGTON STATE SALES TAX - |                  |       |           | \$ 2,851.20  |
| EQUIPMENT COST ESTIMATE-          |                  |       |           | \$ 38,051.20 |

## MATERIALS

| Item Description     | Approx. Quantity | Units | Unit Price | Amount       |
|----------------------|------------------|-------|------------|--------------|
| Manhole, 48"         | 5                | EA    | 3,000      | \$ 15,000.00 |
| Manhole, 72"         | 3                | EA    | 5,000      | \$ 15,000.00 |
| Catch Basin, Type II | 5                | EA    | 1,250      | \$ 6,250.00  |
| 6" Pipe, Sch.80 PVC  | 120              | LF    | 9.5        | \$ 1,140.00  |
| 8" Pipe, HDPE        | 400              | LF    | 5.5        | \$ 2,200.00  |

|  |     |     |        |    |           |
|--|-----|-----|--------|----|-----------|
| 8" Pipe, D.I.  | 120 | LF  | 24     | \$ | 2,880.00  |
| 12" Pipe, HDPE   | 300 | LF  | 8.5    | \$ | 2,550.00  |
| 18" Pipe, Steel  | 40  | LF  | 50     | \$ | 2,000.00  |
| 8" Valves (Eccentric Plug)                                 | 6   | EA  | 1,500  | \$ | 9,000.00  |
| Rail   | 200 | LF  | 21     | \$ | 4,200.00  |
| Ties   | 50  | EA  | 120    | \$ | 6,000.00  |
| Concrete   | 110 | CY  | 160    | \$ | 17,600.00 |
| Rock   | 300 | TON | 15     | \$ | 4,500.00  |
| Rip Rap  | 20  | TON | 15     | \$ | 300.00    |
| Erosion and Sediment Controls (excl. Dewaterng)            | 1   | LS  | 6,000  | \$ | 6,000.00  |
| Misc. Underground (Rigging, Cans, Tracer, Kor-N-Seal, ...) | 1   | LS  | 10,000 | \$ | 10,000.00 |
| Misc Concrete (Rebar, Saw Blades, Lumber, Dowel, etc...)   | 1   | LS  | 5,000  | \$ | 5,000.00  |
| Misc. Electrical (Conduit, Wire, Box, etc...)              | 1   | LS  | 2,500  | \$ | 2,500.00  |
| Misc Rail (Hardware, Clips, Joint bar, etc...)             | 1   | LS  | 5,000  | \$ | 5,000.00  |
|  |     |     |        | \$ | -         |

MATERIALS SUBTOTAL - \$ 117,120.00

8.1% WASHINGTON STATE SALES TAX - \$ 9,486.72

**MATERIALS COST ESTIMATE- \$ 126,606.72**

**TOTALS**

CONTRACT COST ESTIMATE \$ 11,350.50

LABOR COST ESTIMATE \$ 171,544.86

EQUIPMENT COST ESTIMATE \$ 38,051.20

MATERIAL COST ESTIMATE \$ 126,606.72

10% CONTINGENCY \$ 34,755.33

**TOTAL ESTIMATED COST \$ 382,308.61**

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LABOR RATES EFFECTIVE 1-1-18





## COMMISSION BRIEFING

**SUBJECT** Toutle Fire District – Funding Request

**MEETING DATE** 3/14/2018 **PRESENTED BY** Norm Krehbiel

**REQUESTED ACTION**  Motion **DEPARTMENT** Executive  
 Resolution  
 Advisory

**BACKGROUND** The Toutle Fire Department (Cowlitz 3 Fire & Rescue) has requested \$123,000 from the Port to replace 20 Self Contained Breathing Apparatuses (SCBA's) which will reach their certified life of 15 years at the end of 2018. It is our understanding from Cowlitz 3 Commissioner Dan Belding is that these were purchased 14 years ago under a state or federal grant program.

**PRIOR ACTION/PRESENTATION** Commissioner Belding spoke at the February 14, 2018 Port Commission meeting under General Public Comment.

**FINANCIAL IMPACTS** The impact would be \$123,000.

**INCLUDED IN CURRENT YEAR'S BUDGET**   
 No, the 2018 budget would need to be amended.

**ATTACHMENTS** Cowlitz 3 letter of February 14, 2018.

**RECOMMENDED ACTION** The Port acknowledges the critical value of first responders within our community and works with local agencies to support efforts related to industrial and maritime response.

After reviewing the financial request of Cowlitz Fire District 3, Staff finds that it does not meet the intent of the Port Mission Statement and is a significant request that falls outside of the Port's annual budget.

The Port will continue work with our emergency responders, through grant opportunities for hazard mitigation, table top exercises, emergency response planning and similar efforts. Staff recommends not funding this request.

**REVIEWED BY**

- Counsel
- Special Counsel
- Park Advisory Committee
- Other

A handwritten signature in blue ink, appearing to read "Norm Kubbil". The signature is written in a cursive, flowing style.

**CHIEF EXECUTIVE OFFICER APPROVAL**



# COWLITZ 3 FIRE & RESCUE

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Board of Commissioner for the Port of Longview,

February 14, 2018

Thank you very much for the opportunity to address you today. We represent Cowlitz Fire Dist. #3 (Toutle Fire Dept.) which is part of the Longview Port District. We are an all-volunteer department of 20 members strong, in the Toutle and Silver Lake area.

We provide fire suppression, Emergency Medical Services, emergency rescues along with water rescue operations in our 48 square mile, rural district. We are trained to meet the same rigorous standards of expertise that you find in all other paid personnel departments and districts in Cowlitz County. Along with the same level of proficiency that you expect when you call 911 for emergency services. Our volunteers unselfishly give of their time to train and serve their community and respond to emergencies within our district or on mutual aid calls in all of Cowlitz County, including the Port of Longview, in case of a major emergency.

We are a small department that is dedicated to the residents, property, school and businesses that fall under our umbrella of protection. Our department is primarily responsible for protecting timberland and property in our district which can extend all the way to Mt. Saint Helens. Our district is supported by our taxpayers who are also *your* taxpayers within our district. Much of the timber that ends up at the Port of Longview came out of, or through our district.

With this great responsibility also come unfunded mandates to our department. Our major source of funding is from our taxpayers. In addition to the cost and replacement of our vehicles, which is a huge portion of our budget, we also have the expense of replacement of Self Contained Breathing Apparatuses (SCBA's).

The replacement of the SCBA'S is the purpose of our \$123,000.00 grant request to you. The SCBA'S allows us to breathe in a hazardous or toxic environment.. SCBA's are vital in protecting life and property. They are used in structure fires, car fires, or any toxic breathing environment. All of our 20 SCBA'S must be replaced by the end of the year by Federal Mandate. Funding can be a challenge for small fire district such as ours.

We view this challenge as a unique opportunity for the Port of Longview and Cowlitz Fire Dist. #3 to join together to help us continue to safely respond to firefighting and EMS calls. This funding is not only important to our taxpayers, but all of Cowlitz County.

Your assistance with funding the SCBA'S would provide protection for the volunteers who risk their lives to protect the citizens and their property in this county, and assist us in maintaining compliance with mandates.

We are respectfully asking you to consider this grant for full or partial funding. Fire District #3 and its citizens respectfully thank you for your time and consideration in this matter.

Sincerely,

The Board of Commissioners  
Cowlitz County Fire Dist. #3

Tom Baltazar *Tom Baltazar*  
T.S.

Dan Belding *Dan R. Belding*

Butch Brenaman *Butch Brenaman*



## COMMISSION BRIEFING

**SUBJECT** City of Castle Rock – Funding Request

**MEETING DATE** 3/14/2018

**PRESENTED BY** Norm Krehbiel

**REQUESTED ACTION**

- Motion
- Resolution
- Advisory

**DEPARTMENT** Executive

### BACKGROUND

The City of Castle Rock was notified of their receipt of an Recreation and Conservation Office (RCO) grant for the engineering and permitting of a structure to slow the river current in the vicinity of the ramp at their boat launch. The total project cost is \$165,000 with a 75% grant of \$123,000, leaving an unfunded match of \$42,000. Their request is for the Port to consider funding the entire \$42,000.

The Port has donated significantly towards this important community recreational asset. To date, the Port has contributed a total of \$316,450 towards this Boat Launch in years 2004, 2009, 2012 and 2016.

### PRIOR ACTION/ PRESENTATION

None on this specific request. In 2016, the Port did provide the \$49,350 required to perform the hydraulic analysis that was used to justify the grant request at the State level.

### FINANCIAL IMPACTS

The impact would be \$42,000.

### INCLUDED IN CURRENT YEAR'S BUDGET

No, the 2018 budget would need to be amended.

### ATTACHMENTS

Email from Dave Vorse dated May 24, 2017  
Email from Dave Vorse dated January 24, 2018

### RECOMMENDED ACTION

The Port also received an RCO grant this year for improvements at Port-owned Willow Grove boat launch, which also requires matching funds and in-kind value be provided. At this time, the focus is on directing funds/ resources toward long-neglected safety and recreational infrastructure improvements at Willow Grove Park and Boat Launch.

While the Port remains committed to improving waterfront access and recreation, due to current circumstances, Staff recommends not funding this request.

**REVIEWED BY**

- Counsel
- Special Counsel
- Park Advisory Committee
- Other

A handwritten signature in blue ink that reads "Norm Kubbil". The signature is written in a cursive, flowing style.

**CHIEF EXECUTIVE OFFICER APPROVAL**

## Norm Krehbiel

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**From:** Castle Rock Public Works Department <crpwd@ci.castle-rock.wa.us>  
**Sent:** Wednesday, May 24, 2017 4:12 PM  
**To:** Norm Krehbiel  
**Cc:** Paul Helenberg  
**Subject:** Al Helenberg grant

Norm,

It appears that Castle Rock was successful in obtaining a grant from RCO for the final design, engineering and permitting of a structure that will slow the river current in the vicinity of the ramps. This grant is in the amount of \$123,000. The total project cost is estimated at \$165,000.

The City of Castle Rock again is very thankful for the on-going support that we have received from the Port of Longview. The funds that were received from the Port of Longview last year were used to provide the hydrologic analysis for this successful grant application.

As I mentioned in an earlier email, we decided to not to go after the construct funds due the lengthy process it seems to take to get the permits from the regulatory agencies involved. Once we have secured the permits ( within the next two years we hope) we will then apply for the construction funds.

The City of Castle Rock would like to ask the Port of Longview for their continued support of this project. The current need is for \$42,000 (25% of project cost). On most projects, the City is able to provide volunteers or labor force to off-set some of this cost, however, because of the type of work required (design, engineering and applying for permits), we do not have these type of professional services in house. I would consider any ideas or suggestions that you might have on how to minimize the amount of this this request.

Please let me know if this is a possibility and, if so, what you would like me to prepare for the commissioners. Thank you again for your advice and support.

Sincerely,  
David Vorse  
Public Works Director  
City of Castle Rock  
360-274-7478

## Norm Krehbiel

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**From:** Castle Rock Public Works Department <crpwd@ci.castle-rock.wa.us>  
**Sent:** Wednesday, January 24, 2018 11:57 AM  
**To:** Norm Krehbiel  
**Cc:** Paul Helenberg  
**Subject:** boat launch

Norm,

Happy New Year! I trust you are doing well.

We received news that the State passed the capital budget, which will release the RCO grant funds that we have secured for the engineering and permitting for the work on the boat launch. I am seeing if the POL would support supplying the \$42,000 match for this phase? I had emailed you 6-9 months ago, but then the legislatures did not pass the capital fund so I didn't pursue it.

Please let me know if you need any other information or if you would like for me to do a presentation before the commissioners.

Sincerely,

David Vorse  
Public Works Director  
City of Castle Rock  
360-274-7478